

POLICY & PROCEDURES

FIN-04: PEER REVIEWER HONORARIA

PREAMBLE

PEAC recognizes Peer Reviewer contributions in completing accreditation reviews as substantive, including detailed review of the program Self-Study Report, conducting the Site Review (whether in-person or virtually) and finalizing the PRT Final Report.

PEAC aims to recognize this substantive contribution through honoraria. Peer Reviewer honoraria are a token of appreciation and not a fee for service.

Peer Reviewer honoraria will be offered for all physiotherapy education program accreditation reviews taking place after January 1, 2024.

HONORARIUM AMOUNTS

Honorarium amounts depend on the role of the Peer Reviewer.

Peer Review Team Chair: \$1500

Peer Review Team Member: \$900

PROCEDURE

To receive the honorarium, each Peer Reviewer must complete and submit *Form-02 Expense Form – Honorarium*.

Honoraria are issued via e-transfer after completion of the PRT Final Report and within 2 weeks of receipt of the completed *Form-02 Expense Form – Honorarium*.

At the end of the year, a Form T4A (Statement of Other Income) will be issued to the Peer Reviewer for tax purposes.

Guideline Number: GUIDE-15	
Date of last revision	Associated documents
Jan 2023	