

ELIGIBILITY TO BECOME A PEER REVIEWER FOR PHYSIOTHERAPY EDUCATION PROGRAMS

PREAMBLE

The Accreditation Committee of Physiotherapy Education Accreditation Canada (PEAC) is responsible for the appointment of individuals to the pools of accreditation reviewers, and for the appointment of PRT members to upcoming accreditation reviews. The PRT is comprised of four reviewers (two physiotherapy educators, one representative from a provincial or national physiotherapy regulatory organization, and one external representative, who is not a physiotherapist). The following general criteria are used to select individuals who can be appointed to the pools of reviewers.

Eligibility for appointment to a pool of peer reviewers

1. Physiotherapy Educator pool
 - A minimum of two years' experience working in an academic or clinical educational setting.
2. External Member pool
 - A minimum of two years' accreditation experience in a profession other than physiotherapy

For the above two pools:

- Completion of *FORM-04 Reviewer Application Form*
- Submission of a curriculum vitae.
- Submission of two letters of reference that address the candidate's following competencies and attributes:
 - i. communication skills generally and specifically related to conducting interviews
 - ii. ability to critically analyze, verbalize and record pertinent objective data
 - iii. ability to work as a team and participate in reaching consensus
 - iv. a personal and professional history that would not reflect negatively on the accreditation program
 - v. an awareness of personal biases but openness to new ideas and receptiveness to change

3. Regulatory Member pool

- Membership in the regulatory reviewer pool – see *GUIDE-11 Regulatory reviewers*

All pools:

- Willingness to accept the responsibilities related to conducting the accreditation review including:
 - i. commitment to the PEAC policies of confidentiality
 - ii. review of the program’s Self Study Report and all related materials
 - iii. ability to objectively collect, analyze, and communicate all pertinent data related to the on-site review
 - iv. acceptance of the responsibility for own behaviour and actions
 - v. acknowledgement of any conflict of interest
- Completion of the training modules for reviewers.

Guideline Number: GUIDE-08	
Date of last revision	Associated documents
<i>May 2012</i>	Accreditation Committee Handbook
<i>June 2013</i>	Program Accreditation Handbook
<i>July 2017</i>	PRT Handbook
<i>January 2020</i>	FORM-04 Reviewer Application Form
	GUIDE-11 Regulatory Reviewers
	TOR-05 Peer Review Teams
	FORM-08 Regulatory Reviewer Application Form
	FORM-09 Regulatory Reviewer Recommendation Form
	ACC-03 Appointment to the Pools of Accreditation Reviewers